

Request for Proposal
Big Creek Watershed Stormwater Retrofit Ranking Project

Addendum #1

Answers to questions for Big Creek Watershed Stormwater Retrofit Ranking Project RFP
July 19, 2011.

1. For use during the proposal process, is any GIS data available that was used in developing the Balanced Growth Plan (including a shapefile that identifies the 156 potential retrofit sites)?

Yes; shapefile will be available once contract has been executed with consultant.

2. Is there any additional background available on how the 156 potential sites were identified beyond what is described in the Balanced Growth Plan (followed approach described in Center for Watershed Protection Manual 3)?

Primarily through GIS aerial site analysis. Again, all data will be available to consultant.

3. What level of stormwater modeling/calculations do we need to prepare for this level of design? Are we to assume that we will utilize county topography for conceptual design?

Level will be determined throughout the process. We will be using all existing topo/GIS data available in the Balanced Growth Plan and through the Cuyahoga County Planning Commission.

4. What specific deliverables are Friends of Big Creek expecting to be provided under the Scope of Services?

Deliverables are generally identified in Scope of Work. Designs and cost estimates are identified; other specifics are to be determined as consultant may propose. Final deliverables will be listed in contract, however.

5. What level of detail are you expecting the proposal cost to provide (overall, by personnel, by task, by sub-task, etc.)?

Overall & by tasks.

6. Does the Project Manager (consultant) need to be a Professionally Licensed Engineer in the State of Ohio?

Not necessarily.

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7. Confirm the consultant fee is \$16,000. All the numbers are a little confusing. Are you seeking the lowest and best bid or the best proposal for the \$16,000 budgeted?

The budget total for the consultant is \$16,000 as described in the Project Background. We will be seeking the best proposal for the \$16,000 budgeted, not the "lowest and best bid" as originally stated.

8. Please explain what types of maps are sought under Scope of Services.

*Conceptual Designs shall include a written description, **site** maps and cost estimates.*

9. Are you requesting meetings (interviews) with the consultants?

*After review of the proposals the TAC may interview prospective consultants.
Date TBD.*

10. Who are the individuals on the Technical Advisory Committee?

*Bob Gardin, Project Manager, Friends of Big Creek
Mary Ellen Stasek, Chairman, Friends of Big Creek
Andy Vidra, Volunteer, Friends of Big Creek
Gayle Albers, Conservation Coordinator, Cleveland Metroparks Zoo
Jim White, Cuyahoga River Remedial Action Plan
Jared Bartley, Cuyahoga Soil & Water Conservation District
Janine Rybka, Cuyahoga Soil & Water Conservation District
Dave Ritter, Northeast Ohio Areawide Coordinating Agency
Kyle Dreyfuss-Wells, Northeast Ohio Regional Sewer District
Alternate: Lita Laven, Northeast Ohio Regional Sewer District
TBD, Ohio Environmental Protection Agency*